

**CALIFORNIA OCEAN SCIENCE TRUST  
BOARD OF TRUSTEES MEETING AGENDA**

**October 29, 2008  
1330 Broadway, 4<sup>th</sup> Floor  
Oakland, CA 94612  
9:00 a.m. to 2:00 p.m.**

Trustees Present: R. Moll, M. Gold, J. Bishop, S. Weisberg, B. Baird, J. Kelley, K. Finn, F. Keeley

Staff Present: A. Mace, Executive Director, K. Geldreich, Office Manager, S. Henkel, Sea Grant Fellow, D. Pietri, Program Associate, E. Whiteman, MPA Monitoring Enterprise Lead Scientist, C. Recchia, Director MPA Monitoring Enterprise

Trustees Absent: T. Haymet

Visitors to open meeting: C. Blackburn from State Coastal Conservancy, S. Schuchat from State Coastal Conservancy, C. Cohen from Scripps Institution of Oceanography

R. Moll welcomed and provided an overview of the day's agenda. The OST staff was introduced to the Board of Trustees, and the Board of Trustees then introduced themselves to the OST staff.

**I. Discussion of previous Ocean Protection Council meeting B. Baird**

- Baird provided an overview of the September 10-11, 2008 OPC meeting.
- C. Blackburn then gave a short overview of future projects likely to be considered for OPC funding including continued funding for the OST.
- S. Weisberg inquired about the OPC staff's interest in having the OPC-SAT advise on future OPC meeting themes. A. Mace replied that the OPC-SAT members will continue to help revise the emerging priorities identified at the September 10<sup>th</sup> OPC-SAT meeting. OST will then present the final document to OPC staff. S. Weisberg encouraged the proactive use of the OPC-SAT members.

**II. OST Board Business Chair/ A. Mace**

a. Approval of August 13, 2008 Minutes

Motion by M. Gold to approve, B. Baird seconded. All in favor and approved.

b. Financial Report

- A. Mace reported that the OST will be unable to secure a line of credit until a time in the future due to current credit market instabilities. Currently OST is continuing to work towards having a 2-4 month financial buffer.
- Funding sources were summarized:
  - The OPC will be considering additional funding at their November meeting for the OST. The funds would be for three years of support, including funds for the



Oil and Gas Decommissioning study. The OST has also developed billing rates and is working with the OPC to have them approved.

- Additionally, in 2009 there will likely be Coastal Impact Assistance Program funding. For 2008-2009 there will be Aquatic Invasive Species Studies and Oil and Gas Platform Decommissioning studies that will fund the OST in addition to Science Services and Monitoring Enterprise funding. Both of these studies will be completed in 2009.
- A Packard grant for Organizational Effectiveness is wrapping up. It was used for an executive business school program, an OST business plan, etc. Packard is very pleased with the use of the funds and will consider additional support for OST organizational effectiveness next year.

S. Weisberg commented that he would like additional financial documents at the next meeting, including: 1) OST billing rates; 2) revenue projections; 3) details on OST's financial buffer; and 4) the process for awarding contracts and grants. S. Weisberg suggested that a future Board meeting include a discussion on a variety of financial control procedures.

A. Mace noted that there is a policy in place for the OST to accept projects and OST does have a conflict of interest policy. Currently with any large grant there is an RFP process already in place. OST will work to put additional financial policies in place as needed while remaining flexible and agile.

c. Other Business

1. Adopt resolution for continued OPC funding

A. Mace noted that any grant from the OPC comes before the Board of Trustees for approval by passing of a resolution.

Motion by J. Kelley to approve, S. Weisberg seconded. Ayes: R. Moll, M. Gold, J. Bishop, S. Weisberg, B. Baird, J. Kelley, K. Finn

Absent for vote: F. Keeley, T. Haymet

2. ED annual performance review

The Executive Director's performance review was done in Executive Session.

### **III. MPA Monitoring Enterprise Update**

#### **A. Mace/ C. Recchia**

C. Recchia presented a PowerPoint presentation on the MPA Monitoring Enterprise. The presentation included: background on current monitoring programs, updates on work to date including the North Central Coast Monitoring Planning Workshop, the timeline for future work and deliverables, and a budget overview. Members expressed support for the work to date and requested regular updates at the future Board of Trustees meetings.

#### **IV. Science Services**

**A. Mace**

a. OPC Science Advisory Team update

A. Mace provided updates on accomplishments and activities related to:

- The first in person meeting of OPC-SAT members on Sept. 10<sup>th</sup> and the OST reception that evening for OPC-SAT members and OPC members. S. Weisberg noted that the OPC-SAT members are engaged and stressed the importance of continuing to keep members engaged and involved in substantive activities.
- Attendance and participation in partnership building and meetings including: Resources Agency Sea Grant Advisory Panel, The SCCWRP Commission's Technical Advisory Group, West Coast Governor's Agreement Workshop, Packard grantees and meetings with National Science Foundation and NOAA in Washington D.C.

#### **V. Board Transition**

**A. Mace**

A. Mace thanked the Trustees who are transitioning out of Board membership, including her deep gratitude for their support and expertise. Each member was then given an opportunity to reflect on their experiences and insights. Trustees will serve until new Trustees are appointed to their seats. Trustees were asked to submit suggestions for new members to A. Mace by November 14, 2008. A. Mace will meet with prospective Trustees and develop a short list for board consideration during a conference call in December. A final list of nominees will be submitted to the Secretary for Resources for his consideration.

#### **VI. Meeting Closure**

Meeting Adjourned.