

BOARD OF TRUSTEES MEETING AGENDA

JUNE 15, 2007

CalOST conference room, 11th Floor

1330 Broadway, Oakland, CA

Call in (877) 617-9441 Code 4379934#

9 a.m. to 1 p.m.

Trustees Present: R. Moll, T. Haymet, S. Weisberg, B. Baird, J. Kelley, M. Gold, F. Keeley (by phone)

Staff Present: A. Mace, Executive Director, B. Hunt, Program Associate

Trustees Absent: F. Klass, G. Knatz, B. Jines

Director Mace provided the Board with an update of CalOST business to date (Benefits, strategic plan, Water Quality RFP, contracts, server, etc.) and an overview of the day's agenda. B. Baird asked to provide an overview of OPC meeting.

B. Baird provided an overview of OPC meeting. He was pleased with West Coast Gov. Agreement and changes. Actions have been identified which should yield results. Quick overview provided of Approved projects and other agenda items covered. Trustees discussed OPC meeting and other bills in the Legislature.

I. CalOST Board Business

Chair/Mace

A. Approval of April 18, 2007 Minutes – Motion by T. Haymet to approve. B. Baird seconds motion. April meeting minutes approved

B. Financial Report

1. Income and Expenses

- Director Mace provided a recap of the current financial status of CalOST. NFWF is fiscal agent and the contract agreement expires at the end of the month. CalOST would like to extend the grant but NFWF does not. CalOST wants to bill NFWF for the entirety of the grant and end the contract with NFWF. Overview of the financial report of CIAP funds.

2. Taxes

- For the last 3 years, It was determined that CalOST does not need to file IRS 990 form because NFWF was the fiscal agent for all of the funds for the last 3 years and OST did not have any income. NFWF filed 990 forms on our behalf. M. Gold and S. Weisberg recommended Margaret Karren of Green, Hasson, and Jinks as non profit bookkeepers from LA once bookkeeping services are required.

C. Other Business

1. Board Administration

- Office space update and tour - CalOST move in date scheduled for July 1. Director Mace toured office space with Trustees.



- Board membership –
 - a) B. Jines, representative for the SWRB stepped down at the April meeting. G. Knatz was appointed to a seat on the Ocean Protection Council. F. Klass' board position is mandated and his position will be retained and reviewed as necessary. He will provide support as needed and is very interested in the Strategic Planning process. Two Board positions need to be filled. Appointee of EPA needs to be able to translate technical information. M. Gold stated the trustees should make recommendations for position to be filled. T. Haymet recommends letters be drafted from CalOST to Secretary Chrisman and Linda Adams for recommendations to fill empty board positions. Trustees discussed necessary requirements for filling the empty positions on the board. Technical backgrounds noted as a requirement that is necessary for trustee to fill this position. J. Kelley recommended that Board look for someone from the Energy Industry. S. Weisberg recommended looking at someone from Oregon and Washington. Discussion continued about recommendations for filling the positions.
 - b) R. Moll mentioned that G. Knatz was Vice Chair and this position needs to be filled. Discussion about duties of Vice Chair. M. Gold recommended to fill the empty position of Vice Chair.
 - c) S. Weisberg made a motion that M. Gold become Vice Chair. T. Haymet seconded.
 - Consideration of employee benefits –
 - a.) Director Mace provided an overview of benefits to trustees and provided them with information requested from the April Meeting. Director Mace and B. Hunt excused themselves from the discussion of benefits by the trustees. T. Haymet made a motion for approval and F. Keeley seconded. S. Weisberg discussed how to charge for services of Executive Director and Program Associate to cover appropriate portion of costs and requested breakdown on these charges.
 - b.) R. Moll requested an update at the next meeting on benefits to ensure costs are in line with proposal.

2. Program Development

- Fundraising efforts – More CIAP funds are being appropriated to California and CalOST has an opportunity to obtain these funds. CalOST will be applying for these funds. Discussion ensued about CIAP funding. There is approximately \$ 4 million of CIAP funding available per year. Discussion about allocation of funds for MPA Monitoring Enterprise and costs associated with CalOST support.
- R. Moll discussed Great Lakes Research Inventory and if CalOST is interested in taking on the recommendation for a Directory from Lt. Gov. Discussion ensued about a Research Directory for California. S. Weisberg discussed the categorization of the Directory/Inventory of projects. This would be used to determine areas that are not covered in research. Categorization of the projects may be all that is required for this Directory/Inventory. R. Moll - when Inventory created in Great Lakes it was used and determined that not enough money was being put into research. Discussion continued about an Inventory like the Great

Lakes. There would be a self registration process for Researchers to enter their own projects. Director Mace pointed out that it may be a costly process. Would have to inform how we target our research funds and target outputs of CalOST. There is a lack of communication between academia and all other organizations. UC Marine Council database may be an example to begin looking at. T. Haymet recommends that CalOST contact the Great Lakes Research Inventory. J. Kelley discussed that by setting the database up, we control the content. There is a downfall to not setting it up.

- This would be contracted out and would need to be funded.
 - Look at the Great Lakes and UC Marine Council and determine what is not in these that would benefit the purpose of CalOST.
 - S. Weisberg discussed if this is the role of CalOST. This is the role as the science advisor to OPC. S. Weisberg provided an example of how this works.
 - How should CalOST deal with the request from the Lt. Governor?
 - How do we answer the database question?
 - Create panels of experts by categories? Look to the International Joint Commission (Council of Great Lakes Research Managers) Windsor Office as a model.
 - Strategic planning efforts – working with T. C. Hoffman and Associates on next steps. T. Hoffman will be contacting all members of the trust to discuss the strategic plan. B. Baird recommends a list of questions to be provided. T. Haymet requested a group meeting. One on One meetings with T. Hoffman agreed upon. Questions will be sent in advance.
3. Legislative Update – AB 1056 amends COPA but does not impact CORSA. AB 1056 has passed out of the Assembly and now in committee in the Senate. The language in reference to CalOST may change. Recommendations were provided to the trustees as to the language for providing science advisory services to the OPC.
 4. Science Services - Directory of Experts is considered to be preferred at this time and not a Science Advisory Team. This does not rule out that SAT will be established in the future. CalOST should be the entity that is convening scientists but not the actual body providing the recommendations. Discussion ensued by the Board about the Directory and SAT.
 5. The board discussed the role of Ocean Science Trust and proposed legislation. Director Mace asked about preference for OST being referred to in the Bill. Trustees agree that OST should be included in the Bill.

II. Consideration of expenditure of CIAP funds by December 2007

Covered in Financial Report

III. MPA Monitoring Enterprise

Mace

1. Update on search for a Director –Director Mace discussed the credentials desired to fill the position to the trustees. B. Baird requested brief description of the MPA Director position. Director Mace provided this description. Discussion ensued among the Trustees about requirements for position.

2. Funding – Director Mace has been working on funding in conjunction with RLFF and the Packard and Moore Foundations. A meeting is scheduled with the Moore Foundation this coming Monday and there is interest in supporting projects.
3. Baseline data – The OPC provided \$2 million in funding to Sea grant for baseline data collection through surveys of various areas along the coast in the subtidal, intertidal, and other areas. CalOST approved and provided \$ 100,000 for a study to assess the needs of the information management system. CalOST has strong connection with the Ocean Observing community and oceanographic data will be obtained from the Ocean Observing community for use by MPA ME.

IV. Science Services for Ocean Protection Council (OPC)

Mace

1. Adopting Resolution to receive funding from Coastal Conservancy for Science Services M. Gold recommends approval of the amendment with changes and S. Weisberg seconded. All in favor and approved
2. Science Advisor update: (meetings and committees)
 - Director Mace was recently in Boston attending a Comparative Analysis of Marine Ecosystem Organization (CAMEO) Steering Committee meeting. CAMEO will spend \$ 50 million (\$ 10 million/yr over 5 years). Requests for Proposals will be sent out. There was a lot of discussion about what the State needs are in the area of MPAs. The MPA ME should be participating in CAMEO.
 - Director Mace gave a talk at Scripps and UCSC.
 - S. Weisberg asked about how Director Mace promotes herself at meetings. As Director of CalOST or science advisor to OPC? The Board discussed how CalOST is and should be presented outside of California.
3. Ocean Experts Directory Call for Nominations

Director Mace provided an overview to the board of trustees. M. Gold had questions about the process on the Call for Nominations. Discussion ensued about how this should be done. M. Gold proposed that the Directory should be more inclusive and the call for nominations might not be necessary. The Directory has to be provided to the OPC and needs to be vetted before presentation to the OPC. The scientists must be approached about being included in the Directory. S. Weisberg asked about the size of the directory. If the list is too small then it may not include the necessary representatives to answer the questions raised by the OPC. Discussion continued about the size of the Directory. M. Gold proposed that criteria must be established for inclusion on the list. Director Mace explained that we will be targeting experts in their field for this process. CalOST wants to reach beyond California and get other experts involved. T. Haymet expressed concern about saying no to experts that have applied. M. Gold expressed his concern and does not see the benefit of a small directory. Board members continued to discuss the call for nominations. The Directory model recommended by M. Gold should include as many scientists as possible. R. Moll recommends moving forward with this process agreeing that the entire list of experts have met a standard criteria for inclusion on the list. Strong criteria must be established and vetted. Proposal is to aim for a big list of experts that has a set of criteria that identifies these experts as having a certain level of qualifications. Director Mace provided an explanation about the need for an outside

organization to review the nominations. M. Gold, B. Baird, S. Weisberg will convene and discuss the process for establishing the Ocean Experts Directory. B. Baird asked about the design of the original science advisory board proposal.

V. Next steps

Chair/Mace

1. Timing of the next meeting – the OPC meetings will be released at the October meeting. M. Gold recommends that at least one member attend the OPC meetings.
2. Agenda item to discuss the OPC meetings should be added.
3. January 24th or 25th set as potential CalOST dates for next meetings (other option January 31st and dependant upon OPC meetings)

VI. Meeting Closure

- J. Kelley made a motion for closure. Seconded by B. Baird.